

# New Prague Area Schools



## STAFF DEVELOPMENT DAY

**New Prague High School  
Monday, January 12<sup>th</sup>, 2009**

### Online Registration Only

Follow **Staff Resources/Staff Development Day** to view the brochure with class schedule, descriptions, and the registration process.

Registration begins Friday, December 12<sup>th</sup> at 7:00 am.  
Registration ends Thursday, December 18<sup>th</sup> at 12:00 noon.

- Each workshop has a class size limit of 30, so sign up early to ensure your preferred class selections.
- Staff must sign up for three sessions.
- Classroom time will allow for reflection and/or implementation of ideas that you have gathered from these sessions.
- All staff will enjoy lunch on their own.

Log on to [www.np.k12.mn.us](http://www.np.k12.mn.us) and follow **Staff Resources/Staff Development Day** to the workshop

**[www.np.k12.mn.us](http://www.np.k12.mn.us)**

# New Prague Area Schools



## SCHEDULE

Coffee and Rolls.....	7:00 am – 7:30 am
Welcome: Craig Menozzi.....	7:30 am – 7:45 am
Session One.....	8:00 am – 9:30 am
Session Two.....	9:45 am – 11:15 am
Lunch Break ~ <u>Lunch is on your own</u> .....	11:15 am – 12:20 pm
Session Three.....	12:20 pm – 1:50 pm
Classroom Time.....	2:00 pm – 3:30 pm

### Session One: 8:00 a.m. – 9:30 a.m.

Level	Course	Presenter	Room
Introduction	Email for Dummies	Matt Shetka	256
Introduction	Np Staff Resources	Amy Kilian	118
Introduction	Researching with FLIP-it!	Natalie Weatherman	120
Introduction	Projects with Word & Publisher	Alissa Gibbs	144
Introduction	Effective PowerPoint Presentations	Kat Krech	154
Introduction	Mimio Basics	Carol Smith	246
Introduction	Discovery Education Streaming	Pete Kallal	244
Intermediate	Online Assessments in Skyward	Shawn Brandt	260
Intermediate	VoiceThread: Interactive Learning	Jenn Shuck	140
Intermediate	Moodle: Supplement Your Class	Schroeder & Hopke	242
Intermediate	Differentiated Learning Centers	Rick Bell	114



## Session Two: 9:45 a.m. – 11:15 a.m.

Level	Course	Presenter	Room
Special Ed	AIMSWeb	Larson, Dirksen & Holladay	120
Introduction	Recording with Audacity	Cherry James	140
Introduction	Digital Storytelling: PhotoStory	Lori Deihl	256
Introduction	Technology in the Elem. Classroom	Becky Wolf	154
Introduction	Mimio Basics	Nicole Paden	246
Introduction	Teacher Web	Jackie Heyda	244
Introduction	Math/Reading Websites	Nick Huber	118
Introduction	Qwizdom: Clickers in the Classroom	Shawn Brandt	260
Intermediate	Digital Portfolios	Jason Wacek	144
Intermediate	Moodle: Supplement Your Classroom	Paula Peabody	242
Intermediate	Math Standards are EXCEL-ent!	Rick Bell	114

## Session Three: 12:20 p.m. – 1:50 p.m.

Level	Course	Presenter	Room
Introduction	WORK-shop	Rick Bell	114
Introduction	WORK-shop	Shawn Brandt	260
Licensure/ <b>Reading</b>	Secondary Reading Strategies	Tom Wetschka	110
Licensure/ <b>Accom/Mod</b>	Effective Strategies for Dealing with Challenging Behaviors	Peterson & Vandenberg	265
Licensure/ <b>Behavior</b>	Understanding & Dealing w/Difficult Parents	Mike Bartusek	112
Licensure/ <b>Behavior</b>	Why Do They Act That Way?	Jane Dittberner	144
Introduction	An Introduction to Handwriting without Tears and Prerequisites to Writing	Linda Teft	122
Licensure/ <b>Reading K-5</b>	START	Pat Beckius	118
Grades K-2	SMART	Pat Pribyl	154
Introduction	Smart Music	Thorstad & Thietje	120
Grades 3-5	Ways to Enhance Our Everyday Math Curriculum	Tim Ledwein	246



## Licensure Information (CEUS)

### **Behavior**

Effective for renewal of professional license. Applicants must include in their professional development activities which address positive behavioral intervention strategies and accommodation, modification, and adaptation of curriculum, materials, and instruction to appropriately meet the needs of varied students in achieving graduation standards.

### **Accommodations/Modification**

Effective for renewal of professional license. Applicants must include in their professional development activities which address positive behavioral intervention strategies and accommodation, modification, and adaptation of curriculum, materials, and instruction to appropriately meet the needs of varied students in achieving graduation standards.

### **Reading**

Effective for renewal of professional license. Applicants must also include in their professional development activities which evidence further reading preparation.

### **Mental Health**

Effective for renewal professional license. Applicants must also include their professional development activities which provide and understanding of key warning signs for early-onset mental illness in children and adolescents.

\* Children's Mental Health will be offered in April Only



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## Session One: 8:00 a.m. – 9:30 a.m.

**Course**.....Email for Dummies

**Presenter**....Matt Shetka

**Level**... ..Introduction

**Room**... ..256

Is your email inbox filled with messages? Learn how to organize your messages into folders. Manage your address book to help make sending messages even easier. Create a distribution list to send one message to a group of teachers, teams, or parents. Both Squirrel Mail and Outlook techniques will be demonstrated.

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**Course**.....NP Staff Resources

**Presenter**....Amy Kilian

**Level**... ..Introduction

**Room**... ..118

At this entry-level session, participants will improve skills and knowledge related to computer programs and resources available to teachers in the district. We will work with Skyward, Lab Scheduler, Aseop, and nPrint. Teachers will have time to get more familiar with each of the programs.

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**Course**.....Better than Google Websites & Researching with FLIP-it!

**Presenter**....Natalie Weatherman

**Level**... ..Introduction

**Room**... ..120

If you are frustrated with your students researching for all of their information using Google or Ask.com, then this session is for you. Learn about free educational research sites for students of all grades and abilities. You'll also learn about FLIP-it! – an information processing model that will help your kids remember the steps to good research. Once you have learned about the process, you will have a chance to revamp some of your “research” based projects for your kids using this easy to remember acronym.

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**Course**.....Classroom Projects with Word and Publisher

**Presenter**....Alissa Gibbs

**Level**... ..Introduction

**Room**... ..144

The focus of this session will be on Word and Publisher. There will be a demonstration on how to implement these tools into the classroom through projects. She will give you a few tips on how to use them and why you want to use them. Bring along plans for an upcoming unit because you will get the opportunity to work on your own Word and Publisher project.

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## Session One: 8:00 a.m. – 9:30 a.m.

**Course** .....Effective PowerPoint Presentations

**Presenter**....Kat Krech

**Level**... .....Introduction

**Room**... .....154

Anyone can create a PowerPoint... the trick is creating an effective presentation. Learn how to enhance your presentations with clip art, pictures, charts, transitions, animation, hyperlinks, and video. Discover best practices that will help you and your students create more effective presentations.

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**Course** .....Mimio Basics

**Presenter**...Carol Smith

**Level**... .....Introduction

**Room**... .....246

This session will allow teachers to experience how Mimio (interactive whiteboard) can be used in the classroom. Presenters will offer demonstrations of Mimio "basics" as well as provide teachers the opportunity to prepare one PowerPoint presentation using one of their own courses. Registrants will be given hands-on experience with Mimio. This session will also emphasize how Mimio can be used by students. Registrants for this session will need to bring materials from a course they teach in order to create a PowerPoint or basic note presentation. This is an ideal session for teachers who want to begin using Mimio in their classrooms and haven't had time to experiment with it.

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**Course**.....Discovery Education Streaming

**Presenter**....Pete Kallal

**Level**... .....Introduction

**Room**... .....244

Discovery Education Streaming (formally United Streaming) is an online video library of over 5,000 full-length videos segmented into over 50,000 content-specific clips. Learn how to search for content that matches academic standards and download videos, lesson plans, and worksheets.

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**Course**.....Online Assessments in Skyward Gradebook

**Presenter**....Shawn Brandt

**Level**... .....Intermediate

**Room**... .....260

Wouldn't it be great if students could take quizzes or tests online and get immediate feedback? Even better, what if student scores were automatically entered into your gradebook? Pinch yourself, this is not a dream. Skyward now gives you the ability to post multiple-choice and true-false assessments online. Participants are asked to bring some of their multiple-choice/true-false tests to this session. Hands-on time will allow teachers to post their assessments online.



## Session One: 8:00 a.m. – 9:30 a.m.

**Course.....**VoiceThread: Interactive Learning

**Presenter....**Jenn Shuck

**Level... ..**Intermediate

**Room... ..**140

Easily create an online assignment with pictures, video, and audio. The best feature? All visitors can comment on the presentation with text, audio, or video. Discover how teachers are using this tool to measure student achievement. It's a tough one to describe...you have to see it to believe it!

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**Course.....**Moodle: Supplement Your Class with Online Content

**Presenter....**Kari Schroeder and Jon Hopke

**Level... ..**Intermediate

**Room... ..**242

Do you feel like the capabilities of TeacherWeb are limiting what you do with your class website? Then you may want to consider supplementing your curriculum with this free, online course management tool. Used by universities as well as K-12 teachers around the world, Moodle is more than just a website. Teachers can post online quizzes, assignments, video, presentations, and discussion boards. Students can submit assignments and receive feedback from teachers. Participants will create a Moodle class, add content, and explore a variety of applications. Please bring curriculum materials to help add content to your Moodle site. If your textbook comes with ExamView questions, bring the CD – you won't regret it!

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**Course.....**Differentiated Learning Centers

**Presenter.....**Rick Bell

**Level... ..**Intermediate

**Room... ..**114

We know students have different learning styles. A student may be very intelligent, but struggle in a traditional learning environment. Learning centers can guide students through structured activities using self-paced inquiry and instruction. Technology helps make learning centers more interactive and engaging with audio, video, and the Internet. Participants will learn how to use PowerPoint to create a multi-media learning center that incorporates reading, writing, and listening skills into student activities. Please bring curriculum materials to help create a simple learning station.

## Session Two: 9:45 a.m. – 11:15 a.m.

**Course.....**AIMSweb

**Presenter....**Jenn Larson, Becky Dirksen and Julie Holladay

**Level... ..**Special Education

**Room... ..**120

AIMSweb is a progress monitoring system based on direct, frequent and continuous student assessment. The results are reported to students, parents, teachers, and administrators via a web-based data management and reporting system to determine response to intervention. All three elementary buildings will be using this program to assist in the implementation of RTI. This session offers a basic overview of what to expect with the system as we walk you through the website.



## Session Two: 9:45 a.m. – 11:15 a.m.

**Course.....**Recording with Audacity

**Presenter....**Cherry James

**Level... ..**Introduction

**Room... ..**140

Do you or your students have a need to record and edit audio? Audacity may be the solution you have been looking for. Learn how to download the free program, record audio, add background music, and edit tracks. When the audio file is created, it can be burned to a CD, inserted into a PhotoStory, or posted on a web page or podcast.

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**Course.....**Digital Storytelling with PhotoStory

**Presenter....**Lori Deihl

**Level... ..**Introduction

**Room... ..**256

PhotoStory is a free program used to easily assemble a digital slideshow. The software allows you to insert pictures, transitions, "Ken Burns" effects, narration, and background music. Learn the process to create a basic PhotoStory video.

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**Course.....**Technology in the Elementary Classroom

**Presenter....**Becky Wolf

**Level... ..**Introduction

**Room... ..**154

All students love technology in the classroom, even those students who struggle with reading and written language. Learn how to assess and instruct using different technology. Learn new ways to integrate technology into your lesson plans and weekly schedule. Please bring simple poetry samples and rhymes that you would like to share with your students and learn how use technology while teaching fluency with rhymes.

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**Course.....**Mimio Basics

**Presenter....**Nicole Paden

**Level... ..**Introduction

**Room... ..**246

This session will allow teachers to experience how Mimio (interactive white board) can be used in the classroom. Presenters will offer demonstrations of Mimio "basics" as well as provide teachers the opportunity to prepare one PowerPoint presentation using one of their own courses. Registrants will be given hands-on experience with Mimio.





## Session Two: 9:45 a.m. – 11:15 a.m.

**Course**.....TeacherWeb

**Presenter**....Jackie Heyda

**Level**.....Introduction

**Room**.....244

Explore the different “page types” that make TeacherWeb so easy to use. The News Flash feature allows you to communicate with parents and students about upcoming events. Learn how to upload documents and use your site as a classroom “portal” to your curriculum.

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**Course**.....Math/Reading Websites

**Presenter**....Nick Huber

**Level**.....Introduction

**Room**.....118

Ever wish you had the time to explore what’s out there for classroom web resources? Teachers will be presented with a variety of different websites and web-based programs to use in their classroom--then have time to explore these sites and align them to their curriculum. Focus audience is K-5.

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**Course**.....Qwizdom: Clickers in the Classroom

**Presenter**....Shawn Brandt

**Level**.....Introduction

**Room**.....260

What is Qwizdom? The technical term for it is a Student Response System... more commonly known as “clickers.” Students respond to questions on a PowerPoint presentation using a remote control. The teacher receives instant feedback throughout the lesson to gauge student understanding. At its most basic level, Qwizdom can be used to survey student responses, but it can do more... collect assessment data, randomly select a student, ask a question “on the fly,” and play review games. Learn how to use these different capabilities of the system to help students become actively engaged. Participants are asked to bring curriculum materials to create a lesson that will utilize Qwizdom.

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**Course**.....Digital Portfolios

**Presenter**....Jason Wacek

**Level**.....Intermediate

**Room**.....144

Keeping a portfolio of student work is an excellent way for them to reflect on their work and their effort. By archiving work in a digital format, students will be motivated to create an electronic portfolio using technology skills and tools. At the end of the year, burn these to a CD and send home with students as a keepsake for the year.



## Session Two: 9:45 a.m. – 11:15 a.m.

**Course**.....Moodle: Supplement Your Class with Online Content

**Presenter**.....Paula Peabody

**Level**... ..Intermediate

**Room**... ..242

Do you feel like the capabilities of TeacherWeb are limiting what you want to do with your class website? Then you may want to consider supplementing your curriculum with this free, online course management tool. Used by universities as well as K-12 teachers around the world, Moodle is more than just a website. Teachers can post online quizzes, assignments, video, presentations, and discussion boards. Students can submit assignments and receive feedback from teachers. Participants will create a Moodle class, add content, and explore a variety of applications. Please bring curriculum materials to help add content to your Moodle site.

**Course**.....Math Standards are EXCEL-ent!

**Presenter**....Rick Bell

**Level**... ..Intermediate

**Room**... ..114

Common spreadsheet uses are embedded in several of the MN Academic Standards for Math. Spreadsheet programs, such as Microsoft Excel, have become necessary tools to collect, sort, and display data. Unfortunately, Excel is a program that receives little attention in the curriculum. Learn how to use this powerful tool in your math classroom. You will receive hands-on instruction, step-by-step tip sheets, and a website resource containing links and notes from the presentation.

## Session Three: 12:20 p.m. – 1:50 p.m.

**Course**.....WORK-shop: Word/Publisher, PowerPoint, Excel, Audacity, and Diff. Learning Centers

**Presenter**.....Rick Bell

**Level**... ..Introduction

**Room**... ..114

You spent the morning learning new ways to use technology in the classroom, but when will you have time to work on these projects? What if you have questions and need help? Jump-start your project by attending this hands-on session. Collaborate with teachers who are working on similar projects and be provided with technology support when you have questions. **Pre-requisite:** Attend one of following sessions: Word/Publisher, PowerPoint, Excel, Audacity, and Diff. Learning Centers.

**Course**.....WORK-shop: VoiceThread, Moodle, Skyward, PhotoStory, and Qwizdom

**Presenter**....Shawn Brandt

**Level**... ..Introduction

**Room**... ..260

You spent the morning learning new ways to use technology in the classroom, but when will you have time to work on these projects? What if you have questions and need help? Jump-start your project by attending this hands-on session. Collaborate with teachers who are working on similar projects and be provided with technology support when you have questions. **Pre-requisite:** Attend one of following sessions: VoiceThread, Moodle, Skyward, PhotoStory, and Qwizdom.



## Session Three: 12:20 p.m. – 1:50 p.m.

**Course**..... Secondary Reading Strategies

**Presenter**.... Tom Wetschka

**Level**..... Licensure/Reading

**Room**..... 110

This session will focus on strategies that secondary teachers can use with individual students as well as whole class instruction. The session will emphasize and demonstrate a variety of strategies that students can use and teachers can model throughout their curriculum. This session will also discuss Constructive Response writing techniques for students. Teachers attending this session are encouraged/required to bring a textbook, workbook, and/or other "text" that they use with students in class. Time to plan and work with strategies will be provided. Collaboration time will also be provided so all teachers can see and hear how colleagues are using and plan on using reading strategies in their classrooms.

**Course**..... Effective Strategies for Dealing with Challenging Behaviors

**Presenter**.... Kelly Peterson and Amy Vandenberg

**Level**..... Licensure/Accommodation/Modification

**Room**..... 265

This workshop provides school personnel with practical intervention techniques to maximize the development and success of students with challenging behaviors. The workshop will provide a conceptual framework for understanding the challenging behavior of children with social, emotional and behavioral disorders. Guidelines to facilitate success with inclusion in general education settings will be offered.

**Course**..... Understanding & Dealing with the Difficult Parent

**Presenter**.... Mike Bartusek

**Level**..... Licensure/Behavior

**Room**..... 112

Take a look at where angry parents and students are coming from and learn a few techniques to handle them along the way. Family dynamics, sources of anger, and parenting skills all play a part in your students' behavior in the classroom. Any one of these realities can lead to a frustrating encounter with parents or students. Learn some great techniques to work with both!

**Course**..... Why Do They Act That Way?

**Presenter**.... Jane Dittberner

**Level**..... Licensure/Behavior

**Room**..... 144

A survival guide to the Adolescent Brain. This course will explain to educators what happens to the adolescent brain and show why moodiness, quickness to anger, risks, miscommunication, fatigue, and other familiar teen behavior issues are so common. This course will also explain how they are all linked to physical changes and growth in the adolescent brain. The course is based on David Walsch's book "Why Do They Act That Way?" Strategies will be discussed to assist teachers in dealing with adolescent behaviors.

**Course**..... An Introduction to Handwriting without Tears and Prerequisites to Writing

**Presenter**..... Linda Teft

**Level**..... Introduction

**Room**..... 122

This workshop is intended to provide participants with information about typical hand development as it relates to writing. The benefits and progression of the Handwriting without Tears Program will be discussed from the pre-school curriculum into the elementary level. There will also be an opportunity for questions and discussion.



## Session Three: 12:20 p.m. – 1:50 p.m.

**Course**..... START

**Presenter**.... Pat Beckius

**Level**..... Licensure/Reading K-5

**Room**..... 118

Pat Beckius will introduce a research based elementary reading framework entitled, START (Students and Teachers Actively Reading Text). This framework improves comprehension through modeling and scaffolding of eight crucial comprehension strategies during teacher read-aloud and by actively engaging students in strategic reading during independent reading. The eight critical strategies are:

- |                         |                    |
|-------------------------|--------------------|
| * Predicting/Inferring  | * Visualizing      |
| * Making connections    | * Questioning      |
| * Determining main idea | * Summarizing      |
| * Checking Predictions  | * Making judgments |

Teachers, please bring 4 or 5 of your **Read Alouds**.

**Course**..... SMART

**Presenter**.... Pat Pribyl

**Level**..... Grades K-2

**Room**..... 154

This workshop involves a site visit to the Jordan Elementary School. Participants will be able to observe Jordan Elementary teachers and students in one of their two SMART rooms. Principal Stacy DeCorsey and the lead SMART Coordinator will be on hand to answer questions and discuss strategies and activities with workshop participants. This session is limited to 15 participants.

**Course**.....Smart Music

**Presenter**.....Brian Thorstad and Addie Thietje

**Level**... ..Introduction

**Room**... ..120

Learn how to use SmartMusic to encourage practice habits and assess your music students. This session will explore features of this program that can be used in lessons and large ensemble rehearsals. We will also discuss how simple recording techniques can benefit your classroom on a daily basis. An overview of needed equipment and curricular implications will be discussed.

**Course**..... Ways to Enhance Our Everyday Math Curriculum

**Presenter**.... Tim Ledwein

**Level**..... Grades 3-5

**Room**..... 246

This session will provide supplemental activities to enhance what the classroom teacher is already doing with the Everyday Math Curriculum. The presenter will share different internet sites, games, and activities used in the classroom.



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